



The Manitoba Pharmaceutical Association

200 Tache Avenue, Winnipeg, Manitoba R2H 1A7
Phone (204) 233-1411 Fax: (204) 237-3468 E-mail: info@mpha.mb.ca Website: www.mpha.ca

M.P.H.A. COUNCIL MEETING MINUTES
MONDAY, DECEMBER 9, 2013 – 9:00 A.M.
PHARMACY HOUSE – 200 TACHE AVENUE, WINNIPEG, MANITOBA

MEMBERS PRESENT:

Kyle MacNair, President
Kristine Petrasko, Vice President
Shawn Bugden, Past President
Jennifer Ludwig
Glenda Marsh
Dinah Santos
Randy Stephanchew

LAY MEMBERS:

Donna Forbes

LIAISON MEMBERS:

Patricia Caetano, Government Liaison
Brenna Shearer, MSP Liaison

STAFF MEMBERS:

Ronald Guse, Registrar
Kim McIntosh, Assistant Registrar
Todd Mereniuk, Assistant Registrar
Kathy Wright, Executive Assistant to the Registrar

REGRETS:

Neal Davies, Dean – Faculty of Pharmacy
Travis Giavedoni, Lay Member
Lora Jaye Gray, CSHP Liaison
Susan Lessard-Friesen, Deputy Registrar
Geoff Namaka, Executive Treasurer
Kurt Schroeder
Amanda Wallack, Pharmacy Student Liaison

1. a) Convene & Welcome

President Kyle MacNair convened the meeting at 9:12 a.m. and welcomed Dr. Patricia Caetano, Executive Director of the Provincial Drug Program as the new liaison member for Manitoba Health. Council members, staff and liaison members introduced themselves.



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President MacNair indicated that quorum was established for the Council meeting.

b) Declaration of Conflict

No Council members indicated a conflict of interest at the time of convening the meeting.

2. Additions to Agenda and Approval of the Agenda

The Council meeting agenda was circulated in advance of the meeting.

MOTION #1 – MOVED BY GLENDA MARSH, SECONDED BY DONNA FORBES THAT the agenda, with additions, be approved.

CARRIED

3. Approval of Council Meeting Minutes

The draft minutes of the September 17, 2013, Special Council Meeting, and the September 30, 2013, Council Meeting were circulated in advance of the meeting.

a) September 17, 2013, Special Council Meeting

MOTION #2 – MOVED BY SHAWN BUGDEN, SECONDED BY JENNIFER LUDWIG THAT the minutes of the September 17, 2013, Council meeting be approved with grammatical corrections.

CARRIED

b) September 30, 2013, Council Meeting

MOTION #3 – MOVED BY KRISTINE PETRASKO, SECONDED BY SHAWN BUGDEN that the minutes of the September 30, 2013, Council meeting be approved.

CARRIED

4. Business Arising from Minutes

The Business Arising from the Minutes of the September 30, 2013, Council meeting was circulated in advance of the meeting.

MOTION #4 – MOVED BY DINAH SANTOS, SECONDED BY KRISTINE PETRASKO THAT the Business Arising from the Minutes of the September 30, 2013, Council meeting be accepted for information.

CARRIED



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5. Correspondence

a) On Board

- (i.) Copy of correspondence from Registrar Ronald Guse, addressed to Donna Hill, Executive Director of the Legislative Unit at Manitoba Health, in response to Ms. Hill's correspondence dated November 26, 2013, regarding collaborative practice and reasonable access;
- (ii.) Correspondence from Dean & Professor Neal Davies of the University of Manitoba Faculty of Pharmacy, addressed to Registrar Ronald Guse, expressing gratitude for the financial support of the Faculty of Pharmacy;
- (iii.) Correspondence from Dean & Professor Neal Davies and Associate Dean & Professor Lavern M. Vercaigne of the University of Manitoba Faculty of Pharmacy, addressed to Assistant Deputy Minister Manitoba Health Bernadette Preun, providing information on opiate and benzodiazepine coverage in the Faculty of Pharmacy curriculum;
- (iv.) Copy of correspondence from Registrar Ronald Guse, addressed to Murray Gibson, of Manitoba Tobacco Reduction Alliance (MANTRA) and providing support to MANTRA for their proposal to the Public Health Agency of Canada entitled, "Building and Enhancing the Tobacco Cessation Capacity of Health Professional Interveners";
- (v.) Copy of the Service Purchase Agreement between the Government of Manitoba, Healthy Living and Seniors, and the Manitoba Pharmaceutical Association & Manitoba Society of Pharmacists, for the pharmacist initiated smoking cessation program;
- (vi.) Copy of correspondence from Perry Eisenschmid of the Canadian Pharmacists Association, and Denise Carpenter of the Canadian Association of Chain Drug Stores, addressed to the Canadian Minister of Health Rona Ambrose and requesting a change to the *Food and Drug Act* related to the need for pharmacies to retain a physical copy of prescriptions;
- (vii.) Correspondence from University of Manitoba, Enrolment Services indicating that Heather Bourns was named the Award Recipient of the Flexon Silver Medal and the MPhA Silver Medal in Third Year Pharmacy;
- (viii.) Correspondence from Heather Bourns, addressed to Registrar Ronald Guse, and expressing gratitude for receiving the Flexon Silver Medal and the MPhA Silver Medal in Third Year Pharmacy; and
- (ix.) Correspondence from Amy Lo, addressed to Registrar Ronald Guse, and expressing gratitude for receiving the Stewart G. Wilcox Award.



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- b) Listed
None.

6. Registrar's Report

The Registrar's Report was circulated in advance of the meeting.

MOTION #4 – MOVED BY SHAWN BUGDEN, SECONDED BY DINAH SANTOS THAT the Registrar's Report be accepted for information.

CARRIED

7. Deputy Registrar's Report

The Deputy Registrar's Report was circulated in advance of the meeting.

MOTION #5 - MOVED BY JENNIFER LUDWIG, SECONDED BY GLENDA MARSH THAT the Deputy Registrar's Report be accepted for information.

CARRIED

8. Liaison Reports:

The following liaison reports were circulated in advance of the meeting: Canadian Society of Hospital Pharmacists, NAPRA, and Manitoba Society of Pharmacists.

MOTION #6 – MOVED BY SHAWN BUGDEN, SECONDED BY GLENDA MARSH THAT the Canadian Society of Hospital Pharmacists, NAPRA, and Manitoba Society of Pharmacists liaison reports be accepted for information.

CARRIED

a) Pharmacy Examining Board of Canada (PEBC)

The Pharmacy Examining Board of Canada liaison report was distributed at the meeting.

MOTION #7 – MOVED BY KRISTINE PETRASKO, SECONDED BY RANDY STEPHANCHEW THAT, given the passage of the *December 2006 Pharmaceutical Act* in January 2014, the Council of the Manitoba Pharmaceutical Association would like to forward a request to the Pharmacy Examining Board of Canada to bring the Qualifying Exams for Pharmacy Technicians to Manitoba as soon as possible.

CARRIED



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- b) Faculty of Pharmacy
No report.
- c) Canadian Society of Hospital Pharmacists (CSHP)
The Canadian Society of Hospital Pharmacists liaison report was circulated in advance of the meeting.
- d) Faculty of Pharmacy Student
The Faculty of Pharmacy Student liaison report was distributed at the meeting.

President MacNair turned the chair over to Vice President Petrasko.

- e) NAPRA
The NAPRA liaison report was circulated in advance of the meeting.

Vice President Petrasko returned the chair to President MacNair.

- f) Manitoba Society of Pharmacists
The Manitoba Society of Pharmacists liaison report was circulated in advance of the meeting.
- g) Manitoba Health
Patricia Caetano provided a verbal report at the meeting.

Break: 10:30 a.m. – 10:45 a.m.

Reconvene: 10:45 a.m.

Registrar Guse did not return at the time of reconvening the meeting.

9. Committee Reports:

President MacNair turned the chair over to Vice President Petrasko.

- a) Executive Committee
The Executive Committee report, the approved 2014 budget, and the Budget Update through November 29, 2013, were circulated in advance of the meeting.

The report was presented in two parts: 1.) Report to Council for Information; and 2.) Recommendations for Consideration of Council.



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MOTION #8 – MOVED BY KYLE MACNAIR, SECONDED BY SHAWN BUGDEN THAT the “for information” section of the Executive Committee Report be accepted for information.

CARRIED

MOTION #9 – MOVED BY KYLE MACNAIR, SECONDED BY DONNA FORBES THAT Ron Corrigan and Penny Murray be appointed as members of the Discipline Committee.

CARRIED

MOTION #10 – MOVED BY KYLE MACNAIR, SECONDED BY JENNIFER LUDWIG THAT the Manitoba Pharmaceutical Association support the addition of physician’s assistants as additional prescribers under the *Controlled Drugs and Substances Act*, with the recommendation that training curricula be amended to include the guidelines established by the National Opioid Use Guideline Group (NOUGG) and training on prescription writing, and that the physician’s assistant program consider the involvement of pharmacists in the training curricula. Further, the Association recommends that prescribing be limited to the physician assistant’s scope of practice.

CARRIED

Registrar Guse returned to the meeting at 10:45 a.m.

MOTION #11 – MOVED BY KYLE MACNAIR, SECONDED BY DINAH SANTOS THAT Travis Giavedoni be appointed to the Finance and Risk Management Committee.

CARRIED

MOTION #12 – MOVED BY KYLE MACNAIR, SECONDED BY SHAWN BUGDEN THAT Council recommends that Barbara Scheuneman be appointed by Manitoba Health to the Patient Utilization Review Committee.

CARRIED

Registrar Guse circulated a budget variance report for the period ending November 29, 2013.

Vice President Petrasko returned the chair to President MacNair.



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b) Professional Development Committee

The Professional Development Committee report, a proposal from mdBriefCase Inc. (administrator of www.advancingpractice.com website), and the draft of the “Self-Limiting Conditions Independent Study Program for Manitoba Pharmacists” training program were circulated in advance of the meeting.

MOTION #13 – MOVED BY KRISTINE PETRASKO, SECONDED BY JENNIFER LUDWIG THAT the Professional Development Committee report be accepted for information.

CARRIED

MOTION #14 – MOVED BY KRISTINE PETRASKO, SECONDED BY GLENDA MARSH THAT, in addition to completion of the Self-Limiting Conditions training program, a member who would like to prescribe drugs for smoking cessation under Schedule 3 to the *Pharmaceutical Regulation* must successfully complete one of the following programs (in addition to viewing the Fundamentals of Self-Limiting Conditions Prescribing for Manitoba Pharmacists presentation):

- CATALYST (all 5 modules), or
- PACT (Level 1 and PACT Pharmacy Specialty Module), or
- QUIT, or
- TEACH (3 day course)

CARRIED

Patricia Caetano left the meeting at 11:55 a.m.

MOTION #15 – MOVED BY KRISTINE PETRASKO, SECONDED BY DINAH SANTOS THAT Council authorize the Registrar to enter into a contract with mdBriefCase Inc. for the Self-Limiting Conditions online training program.

CARRIED

Lunch Break: 12:05 p.m.

Reconvene: 12:45 p.m.

The draft of the “Self-Limiting Conditions Independent Study Program for Manitoba Pharmacists” training program was reviewed by Council.



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MOTION #16 – MOVED BY SHAWN BUGDEN, SECONDED BY JENNIFER LUDWIG THAT the “Self-Limiting Conditions Independent Study Program for Manitoba Pharmacists” training program be approved with edits, subject to final “sign-off” by President MacNair.

CARRIED

c) Standards of Practice Committee

The Standards of Practice Committee report was circulated in advance of the meeting. The report was presented in two parts: 1.) report to Council for information; and 2.) recommendations for consideration of Council.

MOTION #17 - MOVED BY SHAWN BUGDEN, SECONDED BY GLENDA MARSH THAT the “for information” section of the Standards of Practice Committee report be accepted for information.

CARRIED

MOTION #18 - MOVED BY KRISTINE PETRASKO, SECONDED BY RANDY STEPHANCHEW THAT, given the clarity of the regulations, Council accepts the recommendation of the Standards of Practice Committee to not create practice directions for “External Dispensing” and “Other Persons.”

CARRIED

MOTION #19 - MOVED BY RANDY STEPHANCHEW, SECONDED BY JENNIFER LUDWIG THAT the draft practice direction entitled, “Clinical Pharmacy” along with the appendix, be distributed for member/stakeholder consultation with a consultation closing date of January 27, 2014.

CARRIED

Council accepted the recommendation that the existing guideline document entitled, “Pharmacy Closure” be transitioned to a practice direction.

d) Board of Examiners

The Board of Examiners report was circulated in advance of the meeting.

MOTION #20 - MOVED BY DINAH SANTOS, SECONDED BY JENNIFER LUDWIG THAT the Board of Examiners report be accepted for information.

CARRIED



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e) Discipline Committee

The Discipline Committee report was circulated in advance of the meeting.

MOTION #21 - MOVED BY GLENDA MARSH, SECONDED BY SHAWN BUGDEN THAT the Discipline Committee report be accepted for information.

CARRIED

f) Awards & Nominating Committee

The Awards & Nominating Committee was circulated in advance of the meeting.

MOTION #22 - MOVED BY SHAWN BUGDEN, SECONDED BY DONNA FORBES THAT the Awards & Nominating Committee report be accepted for information.

CARRIED

g) Governance Committee

No report.

h) Finance & Risk Management Committee

No report.

10. Unfinished Business

a) Regulations and Implementation Update

President MacNair and Registrar Guse provided a verbal status update on the implementation of the regulations.

MOTION #23 - MOVED BY KRISTINE PETRASKO, SECONDED BY DINAH SANTOS THAT pharmacists names and licence numbers be posted on the MPhA website for use with the laboratory test orders process.

CARRIED

(i.) Final Review and Approval of Bylaws

The final draft of the Bylaws was circulated in advance of the meeting.

MOTION #24 - MOVED BY DONNA FORBES, SECONDED BY KRISTINE PETRASKO THAT Council approves the Bylaws, as amended, for implementation.

CARRIED



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(ii.) Final Review and Approval of Practice Directions

a) Administration of Drugs including Vaccines

The final draft of the practice direction entitled, “Standard of Practice #5: Administration of Drugs including Vaccines” was circulated in advance of the meeting.

MOTION #25 - MOVED BY SHAWN BUGDEN, SECONDED BY JENNIFER LUDWIG THAT the practice direction entitled, “Standard of Practice #5: Administration of Drugs including Vaccines” be approved for implementation.

CARRIED

b) Lock & Leave Component

The final draft of the practice direction entitled, “Lock & Leave Component” was circulated in advance of the meeting.

MOTION #26 - MOVED BY SHAWN BUGDEN, SECONDED BY GLENDA MARSH THAT the practice direction entitled, “Lock & Leave Component” be approved, with amendments, for implementation.

CARRIED

c) Central Fill Component

The final draft of the practice direction entitled, “Central Fill,” along with written feedback provided by members and stakeholders, was circulated in advance of the meeting.

MOTION #27 - MOVED BY DINAH SANTOS, SECONDED BY GLENDA MARSH THAT the practice direction entitled, “Central Fill” be approved, with amendments, for implementation.

CARRIED (ONE MEMBER OPPOSED)

MOTION #28 - MOVED BY JENNIFER LUDWIG, SECONDED BY SHAWN BUGDEN THAT Council directs the Registrar to provide written correspondence to the members and stakeholders that provided feedback on the Central Fill draft practice direction. The Registrar is further directed to provide Council with a copy of the completed correspondence.



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CARRIED

A copy of the draft practice directions entitled, “Standard of Practice #10: Transfer of Patient Care” and “Standard of Practice #11: Termination of Relationship with Patient” were circulated at the meeting.

MOTION #29 - MOVED BY KRISTINE PETRASKO, SECONDED BY JENNIFER LUDWIG THAT the practice direction entitled, “Standard of Practice #10: Transfer of Patient Care” be approved for implementation, with amendments.

CARRIED

The draft practice direction entitled, “Standard of Practice #11: Termination of Relationship with Patient” was not approved.

(iii.) Approval of licences

A draft of the following were circulated in advance of the meeting: 2014 pharmacist licence, 2014 community pharmacy licence, 2014 hospital pharmacy licence, 2014 clinical pharmacy licence, 2014 lock and leave permit and the 2014 satellite community pharmacy licence.

MOTION #30 - MOVED BY SHAWN BUGDEN, SECONDED BY DONNA FORBES THAT the 2014 pharmacist licence, 2014 community pharmacy licence, 2014 hospital pharmacy licence, 2014 clinical pharmacy licence, 2014 lock and leave permit and the 2014 satellite community pharmacy licence be approved by Council and included in the bylaws.

CARRIED

Brenna Shearer left the meeting at 2:30 p.m.

(iv.) Committee Appointments

MOTION #31 - MOVED BY GLENDA MARSH, SECONDED BY SHAWN BUGDEN THAT Dinah Santos, Donna Forbes, Travis Giavedoni and Kathy Hunter be appointed to the Complaints Committee, and Dinah Santos will serve as the chair of the Complaints Committee.

CARRIED



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MOTION #32 - MOVED BY DINAH SANTOS, SECONDED BY DONNA FORBES THAT the Discipline Committee be comprised of Ron Eros (as Chair), Jarrid McKitrick (as Vice-Chair), Shannon Trapp, Randy Stephanchew, Glenda Marsh, Jennifer Ludwig, Audra Taylor, Polly Pachu, Rik Panciera and Cheryl Zelenitsky.

(see also Motion #9 for additional appointments of Ron Corrigan and Penny Murray)

CARRIED

MOTION #33 - MOVED BY SHAWN BUGDEN, SECONDED BY KRISTINE PETRASKO THAT the Board of Examiners be comprised of Neal Davies (Member & Chair), Kyle MacNair, Bobby Currie, LoraJaye Gray and Travis Giavedoni.

CARRIED

The Registrar reported that a Complaints Committee Orientation will take place on December 19, 2013, and will include information on the duties and responsibilities of the Complaints Committee as it relates to the new legislation.

(v.) Code of Ethics

Past President Bugden circulated copies of the revised draft of the Code of Ethics descriptive document at the meeting.

Council reviewed, provided feedback and suggested amendments to the document.

MOTION #34 - MOVED BY DONNA FORBES, SECONDED BY SHAWN BUGDEN THAT Council provide feedback on the document to Shawn Bugden, and that the document be revised accordingly. Once completed, the document is to be sent to Manitoba Health for feedback, and will be sent to Council for email vote and ratification at the next Council meeting.

CARRIED

b) International Prescription Service Pharmacy

The lawsuit remains outstanding. This item was deferred to the “in camera” session at the end of the meeting.



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11. New Business

a) Ratification of Preceptor Approvals

A list of newly approved preceptors was circulated in advance of the meeting.

MOTION #35 - MOVED BY SHAWN BUGDEN, SECONDED BY JENNIFER LUDWIG THAT Council ratifies the list of newly approved preceptors.

CARRIED

b) Proposed Faculty of Health Sciences

The University of Manitoba is contemplating the creation of a Faculty of Health Sciences, being headed by the Dean of the College of Medicine. A member wrote to President MacNair with the request that Council consider forwarding a URL link for an online petition to members seeking support to keep the pharmacy profession out of the health sciences cluster.

MOTION #36 - MOVED BY KRISTINE PETRASKO, SECONDED BY RANDY STEPHANCHEW THAT Council rejects the request to forward a URL link for an online petition to members.

CARRIED

c) Election 2014

The Elections 2014 report was circulated in advance of the meeting.

MOTION #37 - MOVED BY SHAWN BUGDEN, SECONDED BY RANDY STEPHANCHEW THAT the Elections 2014 report to Council be accepted for information.

CARRIED

d) In Camera Session

Council moved in camera at 3:45 p.m. Assistant Registrar Kim McIntosh and Assistant Registrar Todd Mereniuk left the meeting. The Registrar and the Executive Assistant remained in the meeting.

Council moved to a regular session.

MOTION #38 - MOVED BY RANDY STEPHANCHEW, SECONDED BY KRISTINE PETRASKO THAT Isaac Hanna not be approved as a preceptor.



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CARRIED

Council moved in camera. The Registrar and the Executive Assistant remained in the meeting.

Council moved to a regular session.

MOTION #39 - MOVED BY DONNA FORBES, SECONDED BY JENNIFER LUDWIG THAT the request from a former member for the Manitoba Pharmaceutical Association to investigate the Alberta College of Pharmacists be denied.

CARRIED

Council moved in camera. Randy Stephanchew declared a conflict of interest and left the meeting at 4:00 p.m.

Council moved to a regular session.

- e) Manitoba Institute for Patient Safety (MIPS) – request for support as a “friend” of MIPS

The Manitoba Pharmaceutical Association received a request from the Manitoba Institute for Patient Safety (MIPS) related to its health literacy initiative “It’s Safe to Ask.” MIPS’ inquiry is to determine whether the MPhA wishes to continue to be a partner and friend of the initiative.

MOTION #40 - MOVED BY DINAH SANTOS, SECONDED BY SHAWN BUGDEN THAT the Manitoba Pharmaceutical Association continue as a partner and friend of the “It’s Safe to Ask” initiative.

CARRIED

MOTION #41 - MOVED BY JENNIFER LUDWIG, SECONDED BY GLENDA MARSH THAT the meeting adjourn.

CARRIED

The Council meeting adjourned at 4:05 p.m.