



# Registrar

Established in 1878, the College of Pharmacists of Manitoba is the pharmacist and pharmacy regulatory and licensing authority in Manitoba. The College exists to protect the health and wellbeing of the public and ensures and promotes safe, patient-centred and progressive pharmacy practice, in collaboration with other health-care providers. The College fulfils its principal mandate to the protection of the public by ensuring compliance with requirements, legislation and standards of pharmacy practice. The College supports the competence of practicing pharmacists, and through continuous quality improvement, strives for excellence in the provision of patient-centred pharmacy practice and improved patient health outcomes.

A founding member of Canada's National Association of Pharmacy Regulatory Authorities (NAPRA), the College is a member of District Five of the National Association of Boards of Pharmacy (NABP) and was awarded the *Fred T. Mahaffey Award* in recognition of "outstanding efforts to protect public health and welfare," by NABP in 2004.

## **The Opportunity:**

Due to retirement, the College is seeking a new Registrar to lead the day-to-day affairs of the College under the direction of, and within the policies established by, Council and to act as the College's spokesperson in dealing with the membership, public, consumer groups and media. Reporting to, and working as a partner with, the Council and President (the council's delegated representative), the Registrar will support and implement the key strategies and goals for the College. As the profession transitions through regulatory evolution, the Registrar will lead and support the implementation of the Registered Health Professionals Act (RHPA). Additionally, the Registrar will foster a collaborative, communicative and continuous learning environment and lead staff in the implementation of the College's policies and objectives in line with its principal mandate, vision, mission and values and:

## **Key Responsibilities Include:**

- Maintain a primary focus on the protection of the public and ensure compliance with all government legislation and regulatory responsibilities;
- Provide corporate leadership, policy governance, staff development and oversight of the administrative operations of the College;
- Administer the College's fiscal affairs and consult with the Accountant and Executive Treasurer to maintain adequate financial records and ensure the preparation of budgets and financials statements;
- Represent the College on all pertinent provincial, national and international matters that may impact on the role of the College and/or the practice of pharmacy;
- Establish, foster and maintain effective communication and positive relationships with staff, members, advocacy organizations, educators, government, other health professions, intra/interprofessional groups and other stakeholders; and
- Ensure the completion of biennially strategic planning sessions, lead staff through its implementation and provide regular updates to Council.

## **Selection Criteria include:**

- Must be a Pharmacist and will ideally have additional leadership/executive development;
- Eligibility for registration with the College of Pharmacists of Manitoba;
- Exceptional communication, interpersonal, leadership, facilitation, negotiation and consultation skills;
- Experience within a regulatory environment is an asset;
- Post-graduate studies is an asset; and
- 5+ years of progressively significant senior leadership experience.

For more information about this exciting opportunity, contact Robyn Hartley at 204-926-3005 or [robyn@harrisleadership.com](mailto:robyn@harrisleadership.com). To apply in confidence, send a resume and cover letter quoting project # 16102.